



Orangeburg Preparatory Schools, Inc.

AUTHORIZATION FOR AUTOMATIC MONTHLY TUITION BANK DRAFT _____ - _____ ACADEMIC YEAR ACH Debit Authorization Form

I (we) hereby authorize Orangeburg Preparatory Schools, Inc., to initiate debit entries for monthly tuition in the amount indicated below. The Financial Institution named below is authorized to debit the account I (we) have specified per this form.

_____ (Financial Institution's Name) _____ (Account #)

Account Type:

- Checking - **Attach Voided Check**
- Savings - **Attach Voided Check or Financial Institution's ACH Form**

\$_____ to be drafted the **20th** of each month beginning _____.

Funds to be credited as follows: (Students whose tuition will be paid from this draft authorization.)

\$_____ to be credited to _____ account.
(Amount) (Student Name)

\$_____ to be credited to _____ account.
(Amount) (Student Name)

\$_____ to be credited to _____ account.
(Amount) (Student Name)

A separate ACH Debit Authorization Form must be completed if different financial accounts are involved.

Tuition is drafted on the **20th** of each month, unless date falls on a holiday or weekend. In these cases, account will be drafted on the next business day following draft date.

If your financial institution refuses automatic deduction, a fee of **\$30** will be assessed by Orangeburg Preparatory Schools, Inc. Additional fees may be imposed by your financial institution. If unable to deduct sufficient funds on the draft date, tuition(s) will need to be paid by check, money order, cash, or credit card. If a second insufficient draft occurs, the student(s) account(s) may result in a cash only status.

This authorization will remain in full force and effect until Orangeburg Preparatory Schools, Inc. has received written notification of its termination in such time and manner as to afford Orangeburg Preparatory Schools, Inc. a reasonable opportunity to take action.

By signing this authorization, I (we) agree to the terms and conditions and grant Orangeburg Preparatory Schools, Inc. the authority to automatically debit monthly tuition payments from my (our) account.

Name _____
(please print)

Signature _____ Date _____

Name _____
(please print)

Signature _____ Date _____

_____ By initialing, I (we) also agree that Orangeburg Preparatory Schools, Inc. may automatically re-enroll me (us) for each subsequent academic year, unless written notification has been submitted prior to payment date of the first tuition payment for the following academic year.