

# COVID-19 Protocols and Virtual Learning Platform

Updates

Please note that information on the slides are in **ADDITION** to those previously sent.

# Manipulatives

- **Manipulatives will be sprayed down daily by the classroom teachers.**

## Playgrounds

- **Social distancing (3-6 feet apart) will be encouraged on the playground.**
- **Grade levels WILL go out together.**
- **Please talk with your children about not getting within an arms reach of another child while on the playground.**

## Early Morning Drop Off

- Early morning drop off begins at 7:15. This is located in the canteen at upper and at lower. (Temperatures will be checked).
- Parents may NOT drop their student(s) off until the faculty member responsible for early morning drop-off is present and is able to take their temperature and direct them to the hand washing station.

## Fever

- If a student has a temperature in the car line, any other student in the same vehicle will not be able to attend school.
- This includes high school students who ride together

## Morning Drop-Off

- **At 7:30 a.m. students who were dropped off early will report to their homeroom. Regular morning drop-off will be from 7:30 – 7:57 at upper and from 7:30 – 8:00 at lower.**

## Lower Campus

- **There will be a faculty member to direct students to the hand washing stations and to their entrance.**
- **Please refer to Mrs. Whitlock's email for further details.**

## Hand Washing

- **Before a student enters into the building, they will be required to wash their hands.**



## Entering Buildings in the mornings

- **Lower** – Students will enter the building **ONLY** through their grade level's assigned door. These were sent in Mrs. Whitlock's email.
- **Upper** – Enter the building from the closest entrance to your homeroom.

## High School Parking

- **Students will not be allowed to socialize or loiter in the parking lot at any time**

## Cases in Classroom

- **Close contact is defined by being within 6 feet for 15 minutes.**
- **If a student is determined to have been in close contact to a COVID-19 case – they should stay home and log into class virtually for a 14 day period.**
- **If a child in the classroom tests positive and persons with symptoms should isolate until 10 days have passed since symptoms started and 24 hours have passed since last fever without taking medicine to reduce fever and overall improvement of symptoms. The student should notify their teacher(s) that they will be logging in for virtual classes.**
- **The classroom will be cleaned and disinfected before it can be used again.**

A red speech bubble graphic with a white outline, containing the word "Staff" in white text. The bubble has a tail pointing downwards and to the left.

Staff

- **School staff is considered critical infrastructure workers.**

## Nurse Beth

- **Nurse Beth will handle sick students on both campuses.**
- **In the event that she is unable to assist at upper – Mrs. Brown will handle the situation under Nurse Beth’s guidance.**

## Seating Charts

- Seating charts will be necessary and mandatory to make sure we are staying in our “pods” (groups of students who sit together at tables or who are partners in lab, research, and etc. groups) of students that we may come in contact with. This includes working at stations at lower and lab partners, research partners, tutoring, and group work.

Virtual Platform



Lessons –  
Instruction by  
the teachers

- Teachers will record their lessons in "real time."
- Students in the upper campus will follow the schedule of the upper school and the lower campus students will receive a daily schedule from their teacher.



## Integrity

- **Virtual learners and their parents will be required to sign an integrity form that will be provided by their teachers.**

## Assessments/ Evaluations

- **Assessments will be the same for all students in a class whether they are in class physically or learning virtually.**
- **Deadlines/Due Dates will have to be adhered to so that we are maintaining our rigor and to ensure that the virtual platform is equally challenging. 10 points will be deduced from late work each day, after the 3<sup>rd</sup> day, it is an automatic zero.**
- **Assessments and assignments will be posted in Google Classroom or Gradelink ONLY.**

# Testing

- A signature needs to be obtained that professes to honor our commitment to not use additional platforms to obtain information from any capacity while taking assessments. The parents must sign that they accept the disciplinary action (deemed by OPS). (This will be the implementation of the integrity form).
- Tests will have a time limit as they do in the classroom.

## Absences/Communication

- If a student is not present on a device for virtual learning, they will be considered absent unless a parent has communicated with the teacher otherwise.
- Daily communication with the student is required. Teachers will require the students to check in on Google Classroom (the stream) by: 1. responding to a question or 2. filling out a google form – a link will be provided by the teacher
- Parents are encouraged to join the google classroom to enhance communication

## Virtual Learning

- **Students may rotate in and out of the virtual learning platform ONLY due to symptoms of COVID-19 or sickness.**
- **Parents must communicate with the teacher.**
- **Parents are responsible for providing their child with the appropriate equipment.**

The background features several sets of curved lines in the top-left and bottom-right corners. Some lines are solid and light gray, while others are dashed and light gray, creating a modern, abstract design.

## Virtual Learning Days

- **These days are where teachers will be at school teaching virtually and ALL students will be home learning virtually.**

A red speech bubble graphic with a white outline, containing the text 'All School Virtual Learning Days'. The bubble has a tail pointing downwards and to the right.

All School  
Virtual Learning  
Days

- **September 25**
- **October 30**
- **January 29**
- **February 26**
- **March 26**
- **April 30**

# The Virtual Days Schedule for Upper

- **Instruction time for upper:**
- 1st period            8:00 - 8:30
- 2nd period            8:40 - 9:10
- 3rd period            9:20 - 9:50
- 4th period            10:00 - 10:30
- 5th period            10:40 - 11:10
- 6th period            11:20 - 11:50
- 7th period            12:00 - 12:30





# The Virtual Days Schedule for Lower

- **Instruction time for lower:**
- **English** 8:00 - 8:30
- **Math** 8:40 - 9:10
- **Science** 9:20 - 9:50
- **Social Studies** 10:00 - 10:30
- **Reading** 10:40 - 11:10
- **Spelling** 11:20 - 11:50
- **Enrichment** 12:00 - 12:30



## Hall Traffic

- We will keep two directional traffic in the hallways. Students will be required to walk single file down the hallway and keep to their extreme right.

## Masks

- **Students will be required to wear masks when social distancing is not possible. (3-6 feet apart unless partitions are used in the classroom)**
- **Make sure your child has a mask or face covering.**