



2024 Yearbook Business Ad Contract:

Orangeburg Preparatory Schools, Inc.
2651 North Road NW
Orangeburg, SC 29118

School Phone: 803.534.7970 Fax: 803.535.2190

All materials due by 10/20/23

Your Business/Service Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Phone #: _____

Email: _____ Cell #: _____

Size of ad:

- ___ Full Page \$440
- ___ Half Page \$330
- ___ Fourth Page \$220
- ___ Business Card \$165

Payment Information:

- ___ Check \$ _____ check #: _____
- ___ Cash \$ _____ receipt #: _____

Customer Signature: _____ Date: _____

Please check all that apply and are included with payment:

- ___ Layout Notes: _____
- ___ Photo will be emailed - please send .jpeg, .tiff, or .png format.
- ___ Photo to be taken by the yearbook staff
- ___ New art/logo required, enclosed - please send .jpeg, .tiff, or .png format. PDF also accepted.
- ___ New art/logo required, will be emailed later - please send .jpeg, .tiff, or .png format. PDF also accepted.
- ___ Layout provided via ___ email or ___ flash drive - please send .jpeg, .tiff, or .png format. PDF also accepted.
- ___ Please have the yearbook staff design my ad
- ___ Please send me a proof for approval before the ad goes to press.
**all proof changes must be made within 2 days of receipt of proof.

Please send all art or any questions to Mr. Scott Chandler, yearbook advisor:
schandler@orangeburgprep.com

Please note *The Indian* is a student publication, and we will do our best with what you give us. We thank you kindly for your support and look forward to creating your ad. **The 2024 Indian Yearbook Staff**

For Staff Use:

- ___ Contract Approved
- ___ Payment Received
- ___ Artwork/new business card/photo received OR ___ photo taken by staff
- ___ Proof emailed to business _____ (date)
- ___ Proof back from business _____ (date)

****please make a copy of this form for your records**